



**VARIANCE TO CODE STANDARDS
CLASS “C”
CPMC Section 17.13.500
APPLICATION**
City of Central Point Planning Department

DATE STAMP
FOR OFFICE USE ONLY

APPLICANT INFORMATION:

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: Business: _____ Residence: _____
E-mail Address: _____

AGENT INFORMATION:

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: Business: _____ Residence: _____
E-mail Address: _____

OWNER OF RECORD: (Attach Separate Sheet If More Than One):

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: Business: _____ Residence: _____

PROJECT DESCRIPTION:

Township: _____ Range: _____ Section: _____ Tax Lot(s): _____
Address: _____
Zoning District: _____ Total Acreage: _____

REQUIRED SUBMITTALS:

- ☐ Application Form
- ☐ Application Fee (See Current Fee Schedule)
- ☐ Site Plan and Elevations Drawn to Scale (3 sets)
- ☐ One copy of reduced Site Plan & Elevations (8 ½ x 11)
- ☐ Written Authority from Property Owner if Agent in application process
- ☐ Written findings of fact (Addressing Criteria from application CPMC code section 17.13.500(C))
- ☐ Mailing labels for all properties within 100 foot perimeter of property

I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HERewith ARE TRUE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

I certify that I am the: ☐ Property Owner or ☐ Authorized Agent of Owner of Project Site

Signature: _____ Date: _____

If any wetlands exist on the site, it is the applicant’s responsibility to apply for a permit to the Division of State Lands before any site work begins.

FOR PLANNING DEPARTMENT USE ONLY

Application Accepted As Complete on: _____
Land Use Case File No. _____
120th Day for Land Use or Limited Land Use Decision: _____
Wetlands Check: _____